



Association of Hawaiian Civic Clubs

Pi'ilani Award

Outstanding Hawaiian Civic Club/Council Electronic Communication

The Association of Hawaiian Civic Clubs seeks to recognize an outstanding website or other means of electronic communication that represents, promotes, and supports a Hawaiian Civic Club or Hawaiian Civic Club Council.

- Hawaiian Civic Clubs/Hawaiian Civic Councils or club members in good standing with the Association of Hawaiian Civic Clubs may submit nominations for this award.
- **Nomination form MUST be received NOT LATER THAN 60 days prior to the Convention start date via email. NOTE: Late submissions will NOT be accepted.**
- The winner of this prestigious award will be announced at the Annual AOHCC Convention.

Nominees of the Pi'ilani Award will be evaluated on the following criteria

1. Content is engaging, relevant, and appropriate.
2. Structure and navigation throughout is consistent, intuitive, and transparent.
3. Visual design is of high quality, is appropriate, and is relevant.
4. Loads quickly, contains live links, works cross-platform, and is browser independent.
5. Promotes interactivity; user responds by easily clicking through.
6. The means of electronic communication demonstrates efficient and effective communication

SUBMISSION PROCEDURE:

- **All submissions must be received NOT LATER THAN 60 days prior to the Convention start date via email (not US Mail) as a Word or PDF document.**
- Each submission should be sent as an attachment to an email – only **ONE** submission per email.
- The subject line of the email should reflect the award name and the name of the submitting club. (Example: "Pi'ilani Award – Club Name")
- At least TWO (2) different screen shots are required to be submitted with this entry. Additional screen shots/photos may be included but are not required and will have no bearing upon judging criteria.
- Upon receipt of nomination forms, a confirmation email will be sent to the nominating individual or club. **NOTE:** If you do not receive this confirmation email within 3 days of submission, please send a follow-up email requesting the status of your submission.
- Please direct any inquiries or questions about filling out this form or the nomination process to: parade.lady001@gmail.com
- **VERY IMPORTANT:** When the form is completed, use the **SAVE** or **SAVE AS** function and name your document accordingly.

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NOMINATION FORM

Nominee address/url: _____

Nominee Hawaiian Civic Club/Council name:

Name and email of webmaster: _____

Nominating Hawaiian Civic Club/Council/Civic Club member's name:

Contact person's name: _____

Contact person's phone: _____

Contact person's email: _____

Please submit no more than a one-page summary that addresses the criteria for this award. You may include screen shots, copies of key pages, statistics, or web analytics to support your summary.

Mahalo nui loa for your submission!