ASSOCIATION OF HAWAI'IAN CIVIC CLUBS

REPORT OF THE CONVENTIONS & MEETINGS COMMITTEE
KE KŌMIKE HO'ONOHO HALAWAI

August 9, 2019

To: Pelekikena Hailama Farden &
AHCC Board of Directors

From: Lorna M. Akima, Luna Ho'omalu
O ke Kōmike Ho'onoho Hālāwai

Subject: 3rd Quarter Committee Report

My report has been electronically circulated and attached are the following subcommittee reports:

a. Aha Mele - Anita Naone
b. AV - Soulee Stroud
c. Awards – Marlene Livesay
d. Booklet - Lance Holden
e. Deadlines - Lorna Akima
f. Halia Aloha - Ben Baker
g. Huaka‘i - Holo Ralar
h. Kukui Lama Ku - Jacob Aki
i. Per Capita Form - Leilani Williams-Solomon
j. Registration & Credentials Form - Evalani Hirano
k. Resolutions - Dre Kalili
l. Sgt-at-Arms - Willette Akima
m. Steno Pool - Terry Kimokeo
n. Task force on Automation PC & Registration - Tee Furtado and 'Umi Jensen
o. Workshops - Ku'umeaaloha Gomes

ACTION ITEMS

Item #1: Request to post Conventions and Meetings (C&M) committee information on the AHCC website.

Motion: I move to immediately post the C&M committee report on the AHCC website, as well as any other information readily available on the upcoming convention and future conventions and meetings, to ensure members are timely informed of AHCC activities so they can adequately plan to participate.
Discussion: What is the status of the AHCC website? The C&M committee relies on the website to communicate convention information. I submitted important convention information in both my January and April reports that were never posted on the website.

Item #2: Request to approve the Hawaii Convention Center as the venue for the 62nd Annual AHCC Convention in 2021.

Motion: I move to approve Oahu as the venue for the 62nd Annual AHCC Convention to be hosted by Ke One o Kakuhihewa (O'ahu) in 2021.

Discussion: Oahu Council wants to be assured that the 2021 convention will be held on Oahu. Peewee Ryan is working on getting a quote from a hotel to compare to the Convention Center.

Item #3: Request approval to obtain a current contact list of email and telephone numbers for board of directors, council and club presidents, and committee chairs.

Motion: I move to approve the release a current contact list of email and telephone numbers for board of directors, council and club presidents, and committee chairs to myself.

Discussion: As chair of the Conventions and Meetings committee, I am responsible for coordinating numerous activities and events for AHCC and require contact information for our club leaders in order to effectively communicate event information and fulfill my responsibilities.

INFORMATION ONLY ITEMS

Item #1: 2019 AHCC Convention Reminder and Updates

Discussion: Na Hono Ao Pi'ilani (Maui) will be hosting this year’s 60th annual convention scheduled for November 10-17, 2019 at the Hyatt Regency Maui Resort and Spa in Lahaina Maui. The daily room rate is $239 plus 14.416% state and local taxes for a total of $273.45 per day for two (2) people. There is an extra person charge of $50 per person. The existing accommodations include (1) king or (1) queen with (1) double. Rollaways are $25. The commitment is 303 room nights and $20,000 food and beverage.

Book your room reservations online at: https://www.hyatt.com/en-US/group-booking/OGGRM/G-HCC9

Or call (808) 661-1234 and ask for Reservations.

The hotel room cancellation policy is 7 days prior to check-in to avoid a 2-night penalty charge.

We continue to work with the hotel on convention details.
We finalized an agreement to use two (2) Xerox machines for the Steno Pool.

We are still working on a healthy meal package with assistance from Jane Pang.

Lance is working with the printers on the convention bags. The bid deadline is set and delivery at hotel is November 13.

Regarding transportation:

1) Gammie Home Care can provide electric scooters. The contract is signed. We got a great lower-price deal this year, as follows:
   
   b. Go-Go series carts with weight capacity of 300lbs or Victory series carts with weight capacity of 400lbs.

   Call (808) 887-4032 and mention discount code "HCC2019". Or go online to www.gammie.com and enter the discount code in the appropriate box before checking out.

   Credit card will be charged at time of order and full refunds are available if cancellation is made prior to delivery of scooter on Saturday, 11/9.

2) SpeediShuttle can provide transportation from the airport. The cost for a one-way fare from Kahului airport to the Hyatt Regency in Lahaina is as follows:
   
   a. 1 person - $62.50
   b. 2 persons - $70.90/35.45
   c. 3 persons - $74.60/24.87
   d. 4 persons - $76.60/19.15
   e. 5 persons - $74.60/16.32
   f. 6 persons - $85.30/14.22
   g. 7 persons - $106.70/15.24
   h. 8 and up - $199/24.88

   The amounts above do not include tax, which will be included in the final price. Note that the roundtrip cost would be double per person.

   Call (808) 242-7777 or email reservations@speedishuttle.com.

3) Hertz Car Rental is on property for your convenience. Call (909) 661-4368.

Item #2: Future Conventions

Discussion: The 2020 61st annual convention will be hosted by Moku o Keawe (Hawai’i Council) at the Sheraton Kona Resort & Spa at Keauhou Bay, November 8-16, 2020 for a room rate of $165 plus state and local taxes of 13.4167% for a total of
$187.14 for 2 people, with a $50 additional per person charge for up to four (4) in a room. The room commitment is 300 room nights with a 25% slippage, optional resort fee, $5 a night parking fee, and $30,000 food and beverage. Contract has been signed and a $2,500 good faith deposit made. See reservation link below.

**Book your group rate for Association of Hawaiian Civic Clubs 2020 Convention**

Event Summary:
**Association of Hawaiian Civic Clubs 2020 Convention**
**Start Date:** Thursday, November 5, 2020  
**End Date:** Wednesday, November 18, 2020  
**Last Day to Book:** October 8, 2020

The 2021 62nd annual convention will be hosted by Ke One o Kakahiheawa (O'ahu Council), which has a report for the 2021 convention.  

The 2022 63rd annual convention will be hosted by Moku o Manokalanipo (Mainland Council) from October 30-November 6, 2022 at The Double Tree Hilton in Seattle, Washington, the same site of the 2017 convention. The room rate will be $139 plus taxes. A contract was signed but no deposit has been requested at this time. AHCC is committed to 700 room nights with a 30% slippage and $30,000 food and beverage.  

The 2023 64th annual convention will be hosted by Moku o Manokalanipo (Kauai Council). By AHCC first board meeting in January 2020, the Council is expected to report on this convention.

Item #3: 2019 AHCC 4th Quarter Board Meeting

Discussion: The next board meeting is scheduled for November 13, 2019 during the convention from 12-4 pm at the Hyatt Regency Resort and Spa in Lahaina, Maui. The meeting will be held in room Lahaina 1.  

The January 17-19, 2020 at St. Stephen’s Diocesan Center.

Any questions, comments or concerns? Please call or text me at (808) 345-7154 or (808) 885-4501 (hale).

This concludes my mo'olelo o ke komike ho'onoho hālaiwai.  Inā a'ohe nīnau (if there are no questions), ke ho'onoho aku nei au 1 ku'u mo'olelo (I move to adopt my report).

Sincerely,

Lorna Akima
Aloha Convention Chair Lorna Akima,

This is my updated status report re Aha Mele Songfest 2019 at AHCC Convention.

I sent the reminder to all clubs on July 20, 2019 to submit their information to me by August 15th (see below) if they are participating. To date, the Mainland Council and Oahu Council's Kona Moku has responded with their information.

John Aeto has graciously accepted to serve again as the MC for the Aha Mele.

All HCC Councils (Kauai, Maui, Hawaii and Oahu Council (Moku participants) are reminded to please ensure your clubs are notified about the Songfest. Participation provides great fellowship and shares our Hawaiian music with everyone at the convention. All Guidance and music was sent on May 19, 2019.

I will need a budget of $70 to provide leis to all Choir directors and the MC.

Mahalo for all that you do for the Hawaiian Civic Clubs throughout the Association.

Anita Naone
Hawaiian Civic Club of Honolulu
AHCC Aha Mele Chairperson
Audio Visual (AV) report for 2019 AHCC Convention  
AHCC BOD meeting  
August 1, 2019

October 16, 2019 is the deadline for AV request from committee chairs. With advance notice the AHCC will attempt to meet committee chairs requests.

Need the following from each committee by October 16, 2019.

Workshop committee:
- Provide list of all workshops with AV requests.
- Workshop presenters must provide their own laptops and projectors; this assures availability of projectors and knowledge for use; also using personal equipment assures safety of equipment.
- The AHCC will provide screens, power cords, and power strips.

Halia Aloha committee
- Provide photograph of deceased with name and civic club.

Awards committee
- Provide the name of award nominees.

Kukui Lama Kū
- Provide photograph of recipient with name of Council, and civic club.

ʻAha Mele
- Provide sheet music on MS word document if applicable.

President Farden:
- Provide AV requirements for each speaker.
- Provide photograph of guest speakers, organization, and title.
- A pc laptop will be at the podium for presenters thumb drive. Ideally, the speaker’s presentation needs to be loaded on the podium pc laptop prior to the start of plenary.
- Provide photograph of Hawai‘i’s Congressional and video presentation if applicable.

Please contact the co-chairs with any questions:
Pomaikai Benevedes  (808) 358-4261 or pobeneve@ksbe.edu  
Soulee LKO Stroud  (801) 739-4979 or souleelko@gmail.com
To: Pelekikena Hailama Farden, Lorna Akima, Convention & Meetings Chair and the AHCC Board of Directors

From: Marlene U`ilani Livesay, Awards Subcommittee Chair

Subject: 3rd Quarter Committee Report

Aloha mai kakou! Our awards committee has been working diligently preparing for our members’ nominations from their clubs. We are extremely excited about the new award this year “Ku I Ke Aka O Na Kupuna” Mo`olelo Kupuna Video. Please share with your clubs that our committee is here to assist in any way we can and remember the deadline is September 8, 2019 at 4:00 PM HST, via email and MUST include 2 different digital photos of nominee. Late submissions will NOT be accepted.

**ACTION ITEMS**

Our committee has no action items at this time. It should be noted that as of today, we have not received any nominations. Please encourage clubs to get their submissions submitted.

**INFORMATION ONLY ITEMS**

The nomination forms are included with this report.

Mahalo to all our committee members: Bruce Livesay (Mainland Council); Daniel Nahoopii (Oahu Council); Malia Nobrega (Kauai Council); Edith Kawai (Hawaii Council) Kau`i Serrao (Oahu Council); and Eric Kakihara (Mainland Council).

This concludes my report.
The Association of Hawaiian Civic Clubs

2019 Pualeilani Award

Outstanding Hawaiian Civic Club ‘Ohana

The Association of Hawaiian Civic Clubs seeks to recognize the special volunteer efforts, dedication, commitment and service of an outstanding Hawaiian Civic Club ‘ohana for the year 2019.

- Only Hawaiian Civic Clubs/Hawaiian Civic Club members in good standing with the Association of Hawaiian Civic Clubs may submit nominees for this award.
- Nominees must not have received this award in the last five (5) years.
- Nomination form MUST be received by 4:00PM HST, Sunday, September 8, 2019, via email and MUST include 2 different photos of ohana nominated. NOTE: Late submissions will NOT be accepted.
- The winner of this prestigious award will be announced at the Annual AHCC Convention.

Nominees of the Pualeilani Award will be judged on the following criteria:

1. Collective volunteer effort, dedication, commitment and service to a Hawaiian Civic Club and/or the Hawaiian Civic Club movement and the Hawaiian community at-large.

2. Active involvement and participation in their civic club throughout calendar year 2018.

3. ‘Ohana members demonstrate knowledge of Hawaiian values and principles.
**SUBMISSION PROCEDURE:**

- All submissions must be received on or before the deadline of 4:00 pm HST, Sunday, September 8, 2019 via email (not US Mail) using provided MS Word document (.pdf scan of Word document is also allowed).

- Each submission should be sent as an attachment to an email – only **ONE** submission per email.

- The subject line of the email should reflect the award name and the name of the submitting club.

- Photos for this award must be of good quality (digital camera picture of 10MP or higher is recommended). Please note: Additional pictures are highly encouraged, but not required and will have no bearing upon judging criteria.

- Upon receipt of nomination forms, a confirmation email will be sent to the nominating individual or club. **NOTE:** If you do not receive this confirmation email within 3 days of submission, please send a follow-up email requesting the status of your submission.

- Please direct any inquiries or questions about filling out this form or the nomination process to: livesaymu@gmail.com.

- **VERY IMPORTANT**: When the form is completed, use the **SAVE** or **SAVE AS** function and name your document accordingly.
The Association of Hawaiian Civic Clubs

2019 Pualeilani Award

Outstanding Hawaiian Civic Club ‘Ohana

NOMINATION FORM

Surname for ‘Ohana nominated: ________________________________________________

Name of Hawaiian Civic Club to which nominated ‘ohana belongs:
____________________________________________________________________________

Has this nominee received this award within the last five (5) years? Yes____ No____

Nominating Hawaiian Civic Club/Civic Club member’s name:
____________________________________________________________________________

Contact person’s name: _________________________________________________________

Contact person’s phone: _________________________________________________________

Contact person’s email: _________________________________________________________

List ‘Ohana members, from kupuna to keiki and include number of years as club members:
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

List three (3) specific examples of collective volunteer effort(s) performed by the ‘ohana throughout calendar year 2018; include civic club and community activities:
1. _______________________________________________________________________
   _______________________________________________________________________

2. _______________________________________________________________________
   _______________________________________________________________________

3. _______________________________________________________________________
   _______________________________________________________________________

Give three (3) example(s) of how the ‘ohana contributes, supports, and furthers the cause of their Hawaiian Civic Club:
List three (3) examples of how the ‘ohana demonstrates knowledge of Hawaiian values and principles:

1. _______________________________________________________________________
   _______________________________________________________________________
   _______________________________________________________________________

2. _______________________________________________________________________
   _______________________________________________________________________
   _______________________________________________________________________

3. _______________________________________________________________________
   _______________________________________________________________________
   _______________________________________________________________________ 

List any award(s) and/or public recognition the ‘ohana received from the Hawaiian Civic Clubs/community, etc. in calendar year 2018:

____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Mahalo nui loa for your submission!
The Association of Hawaiian Civic Clubs

2019 Prince Jonah Kūhiō Kalanianaʻole Award

Outstanding Hawaiian Civic Club of the Year

The Association of Hawaiian Civic Clubs seeks to recognize an outstanding Hawaiian Civic Club that best exemplifies the ideals and example set forth by Prince Kūhiō Kalanianaʻole through service, dedication, and active involvement throughout the year 2019.

- Only Hawaiian Civic Clubs in good standing with the Association of Hawaiian Civic Clubs may be nominated for this award.

- Nominees must not have received this award in the last five years.

- Nomination form MUST be received by 4:00PM HST, Sunday, September 8, 2019, via email and MUST include 2 different digital group photos of the club members. NOTE: Late submissions will NOT be accepted.

- The winner of this prestigious award will be announced at the Annual AHCC Convention.

Nominees of the Prince Jonah Kūhiō Kalanianaʻole Award will be judged on the following criteria:

1. Exemplifies the ideals and example set forth by Prince Kūhiō Kalanianaʻole.

2. Active involvement in the Hawaiian Civic Club movement and the community at-large throughout calendar year 2018.

3. Contributes, supports and furthers the causes of the Hawaiian community and Hawaiian Civic Clubs throughout calendar year 2018.

4. Demonstrates knowledge of Hawaiian values and principles.
SUBMISSION PROCEDURE:

• All submissions must be received on or before the deadline of 4:00 pm HST, Sunday, September 8, 2019 via email (not US Mail) using provided MSWord document (.pdf scan of Word document is also allowed).

• Each submission should be sent as an attachment to an email – only ONE submission per email.

• The subject line of the email should reflect the award name and the name of the submitting club.

• The group photos of club members must of good quality (digital camera picture of 10MP or higher is recommended). Please note: Additional pictures are highly encouraged, but not required and will have no bearing upon judging criteria.

• Upon receipt of nomination forms, a confirmation email will be sent to the nominating individual or club. NOTE: If you do not receive this confirmation email within 3 days of submission, please send a follow-up email requesting the status of your submission.

• Nominees for the 2019, Prince Jonah Kūhiō Kalaniana'ole Award Outstanding Hawaiian Civic Club of the Year must submit an electronic slideshow ‘display’ to Convention as an enhancement to their written submission. Written submission must still be received by posted deadline. Slideshow must be a Microsoft PowerPoint 97-2016 presentation and be sent electronically to the Awards Chair by the submission deadline. Presentation must be 30 or less PowerPoint slides.

• Please direct any inquiries or questions about filling out this form or the nomination process to: livesaymu@gmail.com.

• VERY IMPORTANT: When the form is completed, use the SAVE or SAVE AS function and name your document accordingly.
The Association of Hawaiian Civic Clubs

2019 Prince Jonah Kūhiō Kalanianaʻole Award

Outstanding Hawaiian Civic Club of the Year

NOMINATION FORM

Name of Hawaiian Civic Club nominee:

______________________________________________________________

Current executive officers of club:

President______________________________________________________________

First VP_________________________________________________________________

Second VP______________________________________________________________

Secretary______________________________________________________________

Treasurer______________________________________________________________

Nominating Hawaiian Civic Club/club member’s:

______________________________________________________________

Contact person’s name: _____________________________________________

Contact person’s phone: _____________________________________________

Contact person’s email: _____________________________________________

Number of academic scholarships this club awarded during calendar year 2018?________

List three (3) specific examples of how the club best exemplifies the ideals and example set forth by Prince Kūhiō Kalanianaʻole:

1. ___________________________________________________________________

2. ___________________________________________________________________

3. ___________________________________________________________________

List three (3) examples of the club’s active involvement and participation in the Hawaiian Civic Club movement throughout calendar year 2018:

1. ___________________________________________________________________

2. ___________________________________________________________________

3. ___________________________________________________________________
List at least three (3) examples of the club’s active involvement and participation in the Hawaiian Civic Club movement throughout calendar year 2018, including any substantive resolutions introduced at the 2015 Annual Convention.

1. ____________________________________________________________
2. ____________________________________________________________
3. ____________________________________________________________
4. ____________________________________________________________

List example(s) of the club’s active involvement and participation in the community at-large throughout calendar year 2018:

1. ____________________________________________________________
2. ____________________________________________________________
3. ____________________________________________________________

Give three (3) examples of how the club contributes, supports, and furthers the causes of Hawaiian Civic Clubs and the community at-large throughout calendar year 2018:

1. ____________________________________________________________
2. ____________________________________________________________
3. ____________________________________________________________

List three (3) examples of how the club demonstrates knowledge of Hawaiian values and principles:

1. ____________________________________________________________
2. ____________________________________________________________
3. ____________________________________________________________

List any award(s) and/or public recognition the club received from the Hawaiian Civic Clubs and/or community calendar year 2018:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

*Mahalo nui loa for your submission!*
The Association of Hawaiian Civic Clubs

2019 Piʻilani Award

Outstanding Hawaiian Civic Club/Council
Electronic Communication

The Association of Hawaiian Civic Clubs seeks to recognize an outstanding website or other means of electronic communication that represents, promotes, and supports a Hawaiian Civic Club or Hawaiian Civic Club Council.

• Hawaiian Civic Clubs/Hawaiian Civic Councils or club members in good standing with the Association of Hawaiian Civic Clubs may submit nominations for this award.

• Nominees must not have received this award in the last 5 years.

• Nomination form MUST be received by 4:00PM HST, Sunday, September 8, 2019, via email. NOTE: Late submissions will NOT be accepted.

• The winner of this prestigious award will be announced at the Annual AHCC Convention.

Nominees of the Piʻilani Award will be evaluated on the following criteria

1. Content is engaging, relevant, and appropriate.

2. Structure and navigation throughout is consistent, intuitive, and transparent.

3. Visual design is of high quality, is appropriate, and is relevant.

4. Loads quickly, contains live links, works cross-platform, and is browser independent.

5. Promotes interactivity; user responds by easily clicking through.

6. The means of electronic communication demonstrates efficient and effective communication
SUBMISSION PROCEDURE:

• All submissions must be received on or before the deadline of 4:00 pm HST, Sunday, September 8, 2019 via email (not US Mail) using provided MSWord document template (.pdf scan of Word document is also allowed).

• Each submission should be sent as an attachment to an email – only ONE submission per email.

• The subject line of the email should reflect the award name and the name of the submitting club.

• Two different screen shots are required to be submitted with this entry. Additional screen shots/photos may be included, but are not required and will have no bearing upon judging criteria.

• Upon receipt of nomination forms, a confirmation email will be sent to the nominating individual or club. NOTE: If you do not receive this confirmation email within 3 days of submission, please send a follow-up email requesting the status of your submission.

• Please direct any inquiries or questions about filling out this form or the nomination process to: livesaymu@gmail.com.

• VERY IMPORTANT: When the form is completed, use the SAVE or SAVE AS function and name your document accordingly.
The Association of Hawaiian Civic Clubs

2019 Piʻilani Award

Outstanding Hawaiian Civic Club/Council
Electronic Communication

NOMINATION FORM

Nominee address/url: __________________________________________________________

Nominee Hawaiian Civic Club/Council name:
__________________________________________________________

Name and email of webmaster: ________________________________________________

Nominating Hawaiian Civic Club/Council/Civic Club member’s name:
__________________________________________________________

Contact person’s name: _______________________________________________________  

Contact person’s phone: _______________________________________________________

Contact person’s email: _______________________________________________________  

Please submit no more than a one-page summary that addresses the criteria for this award. You may include screen shots, copies of key pages, statistics, or web analytics to support your summary:

Mahalo nui loa for your submission!
The Association of Hawaiian Civic Clubs

2019 Kūlia i Ka Nuʻu Award

Outstanding Native Hawaiian (Non-Civic Club Member)

The Association of Hawaiian Civic Clubs wishes to recognize the special volunteer efforts and dedication of an outstanding Native Hawaiian, (non-civic club member) who has supported and furthered the causes of the Hawaiian community for the year 2018.

- Only Hawaiian Civic Clubs in good standing with the Association of Hawaiian Civic Clubs may submit nominees for this award.

- Nominees must not have received this award in the last five (5) years.

- Nomination form MUST be received by 4:00PM HST, Sunday, September 8, 2019, via email and MUST include 2 different digital photos of nominee. NOTE: Late submissions will NOT be accepted.

- The winner of this prestigious award will be announced at the Annual AHCC Convention.

Nominees of the Kūlia i Ka Nuʻu Award will be judged on the following criteria:

1. Dedication and service to the Hawaiian community at-large.

2. Active involvement and participation in the Hawaiian community throughout calendar year 2018.

3. Contributes, supports and furthers the cause(s) of the Hawaiian community.

4. The nominee demonstrates knowledge of Hawaiian values and principles.
SUBMISSION PROCEDURE:

• All submissions must be received on or before the deadline of 4:00 pm HST, Sunday, September 8, 2019 via email (not US Mail) using provided MSWord document template (.pdf scan of Word document is also allowed).

• Each submission should be sent as an attachment to an email – only ONE submission per email.

• The subject line of the email should reflect the award name and the name of the submitting club.

• Photos for individual awards must be a single head shot of good quality (digital camera picture of 10MP or higher is recommended). Please note: Additional pictures are highly encouraged, but not required and will have no bearing upon judging criteria.

• Upon receipt of nomination forms, a confirmation email will be sent to the nominating individual or club. NOTE: If you do not receive this confirmation email within 3 days of submission, please send a follow-up email requesting the status of your submission.

• Please direct any inquiries or questions about filling out this form or the nomination process to: livesaymu@gmail.com.

• VERY IMPORTANT: When the form is completed, use the SAVE or SAVE AS function and name your document accordingly.
The Association of Hawaiian Civic Clubs

2019 Kūlia i Ka Nuʻu Award

Outstanding Native Hawaiian
(Non-Civic Club Member)

NOMINATION FORM

Nominee’s Name: First___________________ MI____ Last___________________________

Is this nominee Native Hawaiian? Yes______ No______

Is this nominee a member of a Hawaiian Civic Club? Yes_____ No_____

Has this nominee received this award within the last five (5) years? Yes_____ No_____ 

Nominating Hawaiian Civic Club:
_____________________________________________________________________________

Contact person’s name: ____________________________________________________________

Contact person’s phone: __________________________________________________________

Contact person’s email: ____________________________________________________________

List three (3) specific examples of how the nominee is dedicated to the Hawaiian community at-large:

1. ____________________________________________________________________________
   ____________________________________________________________________________

2. ____________________________________________________________________________

3. ____________________________________________________________________________
   ____________________________________________________________________________

List three (3) specific examples of the nominee’s active involvement and participation in the Hawaiian community at-large throughout calendar year 2018:

1. ____________________________________________________________________________

2. ____________________________________________________________________________

3. ____________________________________________________________________________
Give three (3) examples of how the nominee contributes, supports and furthers the cause of the Hawaiian community at-large:

1. ____________________________________________________________________________
2. ____________________________________________________________________________
3. ____________________________________________________________________________

List three (3) examples of how the nominee demonstrates knowledge of Hawaiian values and principles:

1. ____________________________________________________________________________
2. ____________________________________________________________________________
3. ____________________________________________________________________________

List any award(s) and/or public recognition the nominee received from the greater Hawaiian community/Hawaiian Civic Clubs during calendar year 2018:

________________________________________________________________________________
________________________________________________________________________________

*Mahalo nui loa for your submission!*
The Association of Hawaiian Civic Clubs

2019 Ke Poʻokela o Kūhiō Award

*Outstanding Hawaiian Civic Club Member*

The Association of Hawaiian Civic Clubs seeks to recognize an outstanding Hawaiian Civic Club member who best exemplifies the ideals and example set forth by Prince Kūhiō Kalanianaʻole through his or her service, dedication, and active involvement in their Hawaiian Civic Club and the greater Hawaiian community for the year 2019.

- Only Hawaiian Civic Club members in good standing with the Association of Hawaiian Civic Clubs may be nominated for this award.

- Nominees *must not* have received this award in the last five (5) years.

- Nomination form *MUST be received by 4:00PM HST, Sunday, September 8, 2019, via email and MUST include 2 different digital photos of nominee. NOTE: Late submissions will NOT be accepted.

- The winner of this prestigious award will be announced at the Annual AHCC Convention.

**Nominees of the Ke Poʻokela o Kūhiō Award**

*will be judged on the following criteria:*

1. The nominee exemplifies the ideals and example set forth by Prince Kūhiō Kalanianaʻole.

2. Active involvement, dedication, and participation in Civic Club activities throughout calendar year 2018.

3. Active involvement, dedication, and participation in activities of the greater Hawaiian community throughout calendar year 2018.

4. The nominee reflects Hawaiian values.
SUBMISSION PROCEDURE:

• All submissions must be received on or before the deadline of 4:00 pm HST, Sunday, September 8, 2019 via email (not US Mail) using provided MS Word document (.pdf scan of Word document is also allowed).

• Each submission should be sent as an attachment to an email – only ONE submission per email.

• The subject line of the email should reflect the award name and the name of the submitting club.

• Photos for individual awards must be a single head shot of good quality (digital camera picture of 10MP or higher is recommended). Please note: Additional pictures are highly encouraged, but not required and will have no bearing upon judging criteria.

• Upon receipt of nomination forms, a confirmation email will be sent to the nominating individual or club. **NOTE:** If you do not receive this confirmation email within 3 days of submission, please send a follow-up email requesting the status of your submission.

• Please direct any inquiries or questions about filling out this form or the nomination process to: livesaymu@gmail.com.

• **VERY IMPORTANT:** When the form is completed, use the SAVE or SAVE AS function and name your document accordingly.

•
The Association of Hawaiian Civic Clubs

2019 Ke Poʻokela o Kūhiō Award

Outstanding Hawaiian Civic Club Member

NOMINATION FORM

Nominee’s Name: First___________________ MI____ Last___________________________

Nominee is a member of (Hawaiian Civic Club name): ____________________________

Has the nominee received this award within the last five (5) years? Yes_____ No_____

Nominating Hawaiian Civic Club/Civic Club member’s name:
____________________________________________________________________________

Contact person’s name: ________________________________________________________

Contact person’s phone: _______________________________________________________

Contact person’s email: _______________________________________________________

List three (3) specific examples which demonstrate how/why the nominee exemplifies the ideals and example set forth by Prince Kūhiō Kalanianaʻole:

1. _______________________________________________________________________
2. _______________________________________________________________________
3. _______________________________________________________________________

List significant Hawaiian Civic Club activities the nominee has participated in during calendar year 2018; including those activities in which the nominee demonstrated leadership qualities, provided guidance and/or offered kōkua over and above the call of duty:
____________________________________________________________________________
____________________________________________________________________________

List any award(s) and/or special recognition the nominee received from the Civic Club during calendar year 2018:
____________________________________________________________________________
____________________________________________________________________________

List three (3) other significant activities outside the Civic Club that the nominee has participated in during calendar year 2018; including those activities in which the nominee demonstrated
leadership qualities, provided guidance, and/or offered kōkua over and above the call of duty. Include name(s) of community organization(s), program(s), dates, etc.:

1. __________________________________________

2. __________________________________________

3. __________________________________________

List three (3) examples of how the nominee reflects Hawaiian values:

1. __________________________________________

2. __________________________________________

3. __________________________________________

List any award(s) and/or public recognition the nominee received from the greater Hawaiian community during calendar year 2018:

______________________________________________

______________________________________________

______________________________________________

Mahalo nui loa for your submission!
The Association of Hawaiian Civic Clubs

2019 Kama Ali'i Award

Outstanding Young Hawaiian Civic Club Member

The Association of Hawaiian Civic Clubs seeks to recognize an outstanding young Hawaiian Civic Club member who best exemplifies the ideals and example set forth by Prince Kūhiō Kalaniana'ole through his or her service, dedication, and active involvement in their Hawaiian Civic Club and the greater Hawaiian community for the year 2019.

- Only Hawaiian Civic Club members in good standing with the Association of Hawaiian Civic Clubs may be nominated for this award.

- Nominees must not have received this award in the last five (5) years.

- Nomination form MUST be received by 4:00PM HST, Sunday, September 8, 2019, via email and MUST include 2 different digital photos of nominee. NOTE: Late submissions will NOT be accepted.

- The winner of this prestigious award will be announced at the Annual AHCC Convention.

Nominees for the Kama Ali'i Award will be judged on the following criteria:

1. Contribution to the overall success of his or her civic club by demonstrated efforts that promote Hawaiian civic matters in areas such as education, housing, health, and environment protection and preservation.

2. Demonstrates excellence and stands out among peers as demonstrated by personal involvement in civic activities which promote Hawaiian civic matters in a profound manner.

3. Strong current and past community involvement which promotes Hawaiian culture and civic matters in an extraordinarily positive manner.

4. 30 years of age or younger on the first day of the AHCC Annual Convention.
SUBMISSION PROCEDURE:

• All submissions must be received on or before the deadline of 4:00 pm HST, Sunday, September 8, 2019 via email (not US Mail) using provided MS Word document (.pdf scan of Word document is also allowed).

• Each submission should be sent as an attachment to an email – only ONE submission per email.

• The subject line of the email should reflect the award name and the name of the submitting club.

• Photos for individual awards must be a single head shot of good quality (digital camera picture of 10MP or higher is recommended). Please note: Additional pictures are highly encouraged, but not required and will have no bearing upon judging criteria.

• Upon receipt of nomination forms, a confirmation email will be sent to the nominating individual or club. NOTE: If you do not receive this confirmation email within 3 days of submission, please send a follow-up email requesting the status of your submission.

• Please direct any inquiries or questions about filling out this form or the nomination process to: livesaymu@gmail.com.

• VERY IMPORTANT: When the form is completed, use the SAVE or SAVE AS function and name your document accordingly.
The Association of Hawaiian Civic Clubs

2019 Kama Ali’i Award

Outstanding Young Hawaiian Civic Club Member

NOMINATION FORM

Nominee’s Name: First___________________ MI____ Last___________________________

Nominee is a member of (Hawaiian Civic Club name): ________________________________

Has the nominee received this award within the last five (5) years? Yes_____ No_______

Nominating Hawaiian Civic Club/Civic Club member’s name:
____________________________________________________________________________

Contact person’s name: ____________________________________________________________

Contact person’s phone: ____________________________________________________________

Contact person’s email: ____________________________________________________________

List three (3) specific examples which demonstrate how/why the nominee exemplifies the ideals and example set forth by Prince Kūhiō Kalanianaʻole:

1. ___________________________________________________________________________
2. ___________________________________________________________________________
3. ___________________________________________________________________________

List significant Hawaiian Civic Club activities the nominee has participated in during calendar year 2018; including those activities in which the nominee demonstrated leadership qualities, provided guidance and/or offered kōkua over and above the call of duty:
____________________________________________________________________________
____________________________________________________________________________

List any award(s) and/or special recognition the nominee received from the Civic Club in calendar year 2018:
____________________________________________________________________________
____________________________________________________________________________

List three (3) other significant activities outside the Civic Club that the nominee has participated in during calendar year 2018; including those activities in which the nominee demonstrated
leadership qualities, provided guidance, and/or offered kōkua over and above the call of duty. Include name(s) of community organization(s), program(s), dates, etc.:

1. __________________________________________________________________________
2. __________________________________________________________________________
3. __________________________________________________________________________

List three (3) examples of how the nominee reflects Hawaiian values and promote Hawaiian cultural values:

1. __________________________________________________________________________
2. __________________________________________________________________________
3. __________________________________________________________________________

List any award(s) and/or public recognition the nominee received from the greater Hawaiian community in calendar year 2018:

______________________________________________________________________________

______________________________________________________________________________

Mahalo nui loa for your submission!
The Association of Hawaiian Civic Clubs

2019 Kū I Ke Aka O Nā Kupuna Award

Moʻolelo Kupuna Video Award

The Association of Hawaiian Civic Clubs seeks to document the moʻolelo of our Hawaiian Civic Club kupuna members (past and present), provide a platform to share these moʻolelo, and to encourage this to be done as a video documentary.

- The video documentary project must be completed by a Hawaiian Civic Club member in good standing with the Association of Hawaiian Civic Clubs.
- The Project Lead/Artist must not have received this award in the last five (5) years.
- Nomination form MUST be received by 4:00PM HST, Sunday, September 8, 2019, via email and MUST include 2 different digital photos of nominee. NOTE: Late submissions will NOT be accepted.
- The winner of this prestigious award will be announced at the Annual AHCC Convention.

Nominees for Kū I Ke Aka O Nā Kupuna Award will be judged on the following criteria:

1. Presentation of Content.
2. Innovation and Creativity.
3. Production Quality.
4. Dissemination: How well was the video shared.
SUBMISSION PROCEDURE:

- All submissions must be received on or before the deadline of 4:00PM HST, Sunday, September 8, 2019, via email (not US Mail) using the provided MS Word document (.pdf scan of Word document is also allowed).

- Each submission should be sent as an attachment to an email. There should be only one submission per email.

- The subject line of the email should reflect the award name and the name of the submitting club.

- Video documentary project must be uploaded to YouTube or Vimeo and it must be a video that can be embed in other platforms. Please specify the URL to the video on the entry form.

- Submissions for individual awards should include a single head shot of good quality (digital camera picture of 1MB to 2MB is recommended). The picture can be a photo of the nominee and the kupuna or just the kupuna. Please note: pictures are highly encouraged, but not required; submission of picture(s) shall have no bearing upon judging criteria.

- Upon receipt of nomination forms, a confirmation email will be sent to the nominating individual or club.

- Please direct any inquiries or questions about filling out this form or the nomination process to: livesaymu@gmail.com.

- **VERY IMPORTANT**: When the form is completed, use the SAVE or SAVE AS function and name your document accordingly.
The Association of Hawaiian Civic Clubs

2019 Kū I Ke Aka O Nā Kupuna Award

Moʻolelo Kupuna Video Award

ENTRY FORM

Project Lead/Artist’s name: ________________________________________________

Project Lead/Artist's Hawaiian Civic Club: _________________________________

Project Lead/Artist’s phone: _____________________________________________

Project Lead/Artist’s email: _____________________________________________

URL to video documentary: ______________________________________________

Name of kupuna member this moʻolelo is about: _____________________________

Name of kupuna’s Hawaiian Civic Club: ________________________________

Project Lead/Artist name: _____________________________________________

Project Lead/Artist phone: _____________________________________________

Project Lead/Artist email: _____________________________________________

What is the primary language of the video documentary? ʻŌlelo Hawaiʻi ___  English ____

Please submit no more than a one-page summary that addresses the criteria for this award.

Mahalo nui loa for your submission!
The Association of Hawaiian Civic Clubs

2019 Kalanianaʻole Award

Outstanding Hawaiian Civic Club Member
For Service to the Community At-Large

The Association of Hawaiian Civic Clubs seeks to recognize the special volunteer services and dedication of an outstanding Hawaiian Civic Club member who has supported and furthered the goals and objectives of the Hawaiian Civic Club movement by serving the community at-large for the year 2019.

- Only Hawaiian Civic Club members in good standing with the Association of Hawaiian Civic Clubs may be nominated for this award.

- Nominees must not have received this award in the last five (5) years.

- Nomination form MUST be received by 4:00PM HST, Sunday, September 8, 2019, via email and MUST include 2 different digital photos of nominee. NOTE: Late submissions will NOT be accepted.

- The winner of this prestigious award will be announced at the Annual AHCC Convention.

Nominees of the Kalanianaʻole Award will be judged on the following criteria:

1. Demonstrated volunteer service(s) to the greater community at-large throughout the calendar year 2018.

2. Active involvement and participation in Hawaiian Civic Club activities throughout the calendar year 2018.

3. The nominee reflects Hawaiian values and demonstrates pride in being Hawaiian.
SUBMISSION PROCEDURE:

• All submissions must be received on or before the deadline of 4:00 pm HST, Sunday, September 8, 2019 via email (not US Mail) using provided MSWord document (.pdf scan of Word document is also allowed).

• Each submission should be sent as an attachment to an email – only ONE submission per email.

• The subject line of the email should reflect the award name and the name of the submitting club.

• Photos for individual awards must be a single head shot of good quality (digital camera picture of 10MP or higher is recommended). Please note: Additional pictures are highly encouraged, but not required and will have no bearing upon judging criteria.

• Upon receipt of nomination forms, a confirmation email will be sent to the nominating individual or club. NOTE: If you do not receive this confirmation email within 3 days of submission, please send a follow-up email requesting the status of your submission.

• Please direct any inquiries or questions about filling out this form or the nomination process to: livesaymu@gmail.com.

• VERY IMPORTANT: When the form is completed, use the SAVE or SAVE AS function and name your document accordingly.
2019 Kalaniana‘ole Award

Outstanding Hawaiian Civic Club Member for Service to the Community At-Large

NOMINATION FORM

Nominee’s Name: First____________________ MI___ Last____________________________

Nominee is a registered member of (Hawaiian Civic Club name):
_____________________________________________________________________________

Has this nominee received this award within the last five (5) years? Yes______ No______

Nominating Hawaiian Civic Club/Civic Club member name:
_____________________________________________________________________________

Contact person’s name: __________________________________________________________
Contact person’s phone: _________________________________________________________
Contact person’s email: _________________________________________________________

List three (3) best examples of the volunteer service the nominee has performed to/for the community at-large throughout calendar year 2018; include examples of leadership position(s) held, planning, organizational skills etc.

1. __________________________________________________________________________
   __________________________________________________________________________

2. __________________________________________________________________________
   __________________________________________________________________________

3. __________________________________________________________________________
   __________________________________________________________________________

List three (3) best examples of active involvement and participation in Hawaiian Civic Club activities throughout calendar year 2018.

1. __________________________________________________________________________
   __________________________________________________________________________

2. __________________________________________________________________________
   __________________________________________________________________________

3. __________________________________________________________________________
   __________________________________________________________________________
List three (3) best example of how the nominee reflects Hawaiian values.

1. __________________________________________________________
2. __________________________________________________________
3. __________________________________________________________

List any award(s) and/or public recognition the nominee received from the greater community in calendar year 2018.

_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________

Mahalo nui loa for your submission!
The Association of Hawaiian Civic Clubs

2019 Kākoʻo iā Kalanianaʻole Award

*Outstanding Non-Hawaiian for Service to the Hawaiian Community*

The Association of Hawaiian Civic Clubs seeks to recognize the efforts and dedication of an outstanding Non-Hawaiian who has supported and furthered the causes of the Hawaiian community for calendar year 2019.

- Only Hawaiian Civic Clubs in good standing with the Association of Hawaiian Civic Clubs may submit nominations for this award.
- Nominees must not have received this award in the last five (5) years.
- Nomination form MUST be received by 4:00PM HST, Sunday, September 8, 2019, via email and MUST include 2 different digital photos of nominee. NOTE: Late submissions will NOT be accepted.
- The winner of this prestigious award will be announced at the Annual AHCC Convention.

**Nominees of the Kākoʻo iā Kalanianaʻole Award will be judged on the following criteria:**

1. Dedication, active involvement and participation in the Hawaiian community throughout calendar year 2018.
2. Contributes, supports, and furthers the causes of the Hawaiian community.
3. The nominee reflects Hawaiian values.
SUBMISSION PROCEDURE:

• All submissions must be received on or before the deadline of 4:00PM HST, Sunday, September 8, 2019, via email (not US Mail) using provided MS Word document (.pdf scan of Word document is also acceptable).

• Each submission should be sent as an attachment to an email – only ONE submission per email.

• The subject line of the email should reflect the award name and the name of the submitting club.

• Photos for individual awards must be a single head shot of good quality (digital camera picture of 10MP or higher is recommended). Please note: Additional pictures are highly encouraged, but not required and will have no bearing upon judging criteria.

• Upon receipt of nomination forms, a confirmation email will be sent to the nominating individual or club. NOTE: If you do not receive this confirmation email within 3 days of submission, please send a follow-up email requesting the status of your submission.

• Please direct any inquiries or questions about filling out this form or the nomination process to: livesaymu@gmail.com

• VERY IMPORTANT: When the form is completed, use the SAVE or SAVE AS function and name your document accordingly.
The Association of Hawaiian Civic Clubs

2019 Kākoʻo iā Kalanianaʻole Award

Outstanding Non-Hawaiian for Service
to the Hawaiian Community

NOMINATION FORM

Nominee’s name: First______________________ MI____ Last_________________________

Has this nominee received this award within the last five (5) years? Yes_____ No_____

Is this nominee Native Hawaiian? Yes_____ No_______

Nominating Hawaiian Civic Club: ___________________________________________________

Contact person’s name: ____________________________________________________________

Contact person’s phone: ___________________________________________________________

Contact person’s email: ___________________________________________________________

List three (3) specific examples of how the nominee is dedicated to the Hawaiian community at-large during calendar year 2018:

1. ____________________________________________________________________________
2. ____________________________________________________________________________
3. ____________________________________________________________________________

List three (3) best specific examples of the nominee’s active involvement in the Hawaiian community throughout calendar year 2018:

1. ____________________________________________________________________________
2. ____________________________________________________________________________
3. ____________________________________________________________________________
Give one (1) example of how the nominee contributes, supports, and furthers the causes of the Hawaiian community at-large; include names of organizations, programs, dates, etc.:

______________________________________________________________________________
______________________________________________________________________________

List three (3) best examples of how the nominee reflects Hawaiian values:
1. __________________________________________________________________________
   __________________________________________________________________________
2. __________________________________________________________________________
   __________________________________________________________________________
3. __________________________________________________________________________
   __________________________________________________________________________

List any award(s) and/or public recognition the nominee received from the greater Hawaiian community/Hawaiian Civic Clubs during calendar year 2018:
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Mahalo nui loa for your submission!
TO: Hailama Farden, Pelekikena, Association of Hawaiian Civic Clubs
FROM: Lance C. Lanakila Holden, Booklet Committee Chair, Conventions and Meetings

SUBJECT: Information on how to submit Bios, Activities and other items for the 2019 Convention Booklet.

Preferred method to submit reports:
https://www.emailmeform.com/builder/emf/booklet2019/bio_activities

If unable to submit report using the preferred method, email report to:
holdengd2015@icloud.com

Or, if submitting by mail: AHCC Convention Booklet
92-681 Makakilo Dr #37
Kapolei, HI 96707

If you decide to submit by mail, PLEASE type the report.

Ads for the booklet: Ads are due before or on SEPTEMBER 15, 2019.
Preferred method to submit ad information:

If unable to submit ad information using the preferred method, email ad information to:
holdengd2015@icloud.com

Both forms are included with this report.

If you have any questions, here is my contact information: email: holdengd2015@icloud.com
phone: 808 542-3886 (8am - 7pm HST)

Aloha,

Lance C. Lanakila Holden
CLUB BIO AND ACTIVITIES FORM - DEADLINE: SEPTEMBER 15, 2019

HCC Name: ____________________________________________________________
HCC Address: ___________________________________________________________________________________________________
City: ___________________________ State: ___________________________ Zip Code: ____________
Date Organized: _______________________ Date Chartered by AHCC: ___________________
Club Pua: __________________________ Club Colors: ____________________________
Club Mele: _____________________________________________________________________
Club Motto (Hawaiian): _______________________________________________________________________________________
Club Motto (English): _______________________________________________________________________________________
Number of Educational Scholarships awarded in 2019: ____________

CLUB OFFICERS:

Pelekikena: __________________________ Na Alaka‘i (Directors):
Hope Pelekikena ʻEkahi: __________________________
Hope Pelekikena ʻElua: __________________________
Pu‘uku: __________________________
IP Pelekikena: __________________________
Kakau ʻOlele (Cor. Sec): __________________________ CLUB CONTACTS:
Hoʻopa’a Moʻolelo (Historian): __________________________ Email: __________________________
Kahu: __________________________ Website: __________________________
Sergeant-at-Arms: __________________________ Phone: __________________________
Mele Alaka‘i: __________________________ Information Submitted by: __________________________

INSTRUCTIONS:
ACTIVITIES REPORT: No more than 300 WORDS (English and/or Hawaiian)
PHOTOS: If individual or group photos are desired for inclusion in the booklet, there will be a $20.00 charge per photo.
Email photo(s) to: ahccbkltcmt@gmail.com Or, mail the photo(s) to:
AHCC Booklet Committee, 92-681 Makakilo Drive #37, Kapolei, Hawai‘i  96707
If submitting the information by email, send it to: ahccbkltcmt@gmail.com
If submitting the information by mail, please attach your club’s past year’s activities report typed. Mail to:
AHCC Booklet Committee, 92-681 Makakilo Drive #37, Kapolei, Hawai‘i  96707
For photos, make check(s) payable to: Association of Hawaiian Civic Clubs
Mail payment to: AHCC Booklet Committee, 92-681 Makakilo Drive #37, Kapolei, Hawai‘i  96707
Questions? Contact Lance Holden by email at: holdengd2015@icloud.com Or, by phone at: (808) 542-3886

SUBMIT INFORMATION BEFORE SEPTEMBER 15, 2019
<table>
<thead>
<tr>
<th>AD SIZE</th>
<th>COLOR</th>
<th>COST</th>
<th>TOTAL</th>
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<tr>
<td>Inside Front Cover</td>
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<td>Inside &amp; Outside Back Cover</td>
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<tr>
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<td>Black/White</td>
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<tr>
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<td>$600</td>
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<tr>
<td>Business Card (3.5&quot; x 2&quot;)</td>
<td>Black/White</td>
<td>$50</td>
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**AD SUBMISSION SPECIFICATIONS:**
- Standard DPI Resolution: 300 DPI
- Standard LPI: 150 LPI
- All ad submissions should be sent electronically to: holdengd2015@icloud.com

**FOR AD PAYMENTS:**
Make checks payable to:
**Association of Hawaiian Civic Clubs**
MAIL TO:
AHCC Booklet Committee
92-681 Makakilo Drive #37
Kapolei, Hawai‘i 96707

SUBMIT THIS FORM WITH AD PAYMENT.
PLEASE MAKE A COPY OF YOUR FORM AND CHECK FOR YOUR RECORDS.
# AHCC Convention Deadlines – 4/20/19

## Financial:
- **Per Capita**: Leilani Williams, Treasurer  
  **Deadline Date**: 09/15/19
- **Convention Registration**: Eva Hirono  
  **Deadline Date**: 10/15/19

## Hotel Reservations:
- **Reservations**: Lorna Akima  
  **Deadline Date**: 09/15/19

## Convention:
- **Aha Mele**: Anita Naone  
  **Deadline Date**: 09/15/19
- **AV Equipment Requests**: Pomaika'i Benevedes  
  **Deadline Date**: 10/15/19
- **Awards (9)**: Marlene Livesay  
  **Deadline Date**: 09/15/19
- **Hali’a Aloha**: Benjamin Baker  
  **Deadline Date**: 10/15/19
- **Kukui Lama Ku**: Jacob Aki  
  **Deadline Date**: 09/15/19
- **Meal Tickets**: Lorna Akima  
  **Deadline Date**: 10/15/19
- **President’s Luncheon**: AHCC/ Lorna Akima  
  **Deadline Date**: 10/15/19
- **Resolutions**: Shauna Kahiapo  
  **Deadline Date**: 09/15/19
- **Tee Shirts**: Maui Council  
  **Deadline Date**: 09/15/19
- **Tours**: Maui Council  
  **Deadline Date**: 09/15/19
- **Vendor’s Application**: Maui Council  
  **Deadline Date**: 09/15/19
- **Workshops**: Ku’umeaaloha Gomes  
  **Deadline Date**: 08/15/19

## Convention Booklet:
- **Ads**: Lance Holden  
  **Deadline Date**: 09/15/19
- **Club Bios**: Lance Holden  
  **Deadline Date**: 09/15/19
- **Council Pres Report**: Lance Holden  
  **Deadline Date**: 09/15/19
- **Presidents Message**: Lance Holden  
  **Deadline Date**: 09/15/19
- **Special Guests Letters**: Lance Holden  
  **Deadline Date**: 09/15/19

## Email:
- **Anita Naone**: anitanaone@msn.com
- **Eva Hiraono**: chirano@hawaii.rr.com
- **Holo Ralar**: holokaa@gmail.com
- **Benjamin Baker**: benjaminbaker@comcast.net
- **Jacob Aki**: jacobbryanaki@gmail.com
- **Ku’umeaaloha Gomes**: 3vsystems01@gmail.com
- **Lance Holden**: holdengd2015@icloud.com
- **Leilani Williams**: Leilani.Williams@boh.com
- **Lorna Akima**: lmakima@aol.com
- **Marlene Livesay**: livesaymu@gmail.com
- **Pomaika’i Benevedes**: pobeneve@ksbe.edu
Haliʻa Aloha

The Haliʻa Aloha will be held on Wednesday, November 13, 2019, at the opening of our annual convention.

To assure that all deceased members are remembered in both the convention book and during the Haliʻa Aloha ceremony, please send the following information by email to our Haliʻa Aloha Committee Chair Ben Baker to EMAIL; mawhcc@comcast.net. Please send the member’s name, Hawaiian Civic Club(s) of membership, and a picture of the member. These items must be received by SEPTEMBER 15, 2019.

We cannot ensure inclusion of information in the Convention Booklet if received after the due date. With everyone’s cooperation, we can honor and remember our deceased members in a most respectful and loving way.

During the Haliʻa Aloha ceremony at Convention, each club representative will be provided with either a flower or a lei to present in remembrance of their deceased member. The flower or lei will be presented and a bouquet or tree will be there during the ceremony and will be present throughout the Convention in a prominent place. The flowers will serve as a reminder of the contributions made by these members to the Association of Hawaiian Civic Clubs, their Councils and Clubs and as inspiration for the work that we do as a continuum of their work. Musicians will provide background music and there will be mass singing by those attending the Haliʻa Aloha. Your representative will be asked to line-up in order before the start of the ceremony. If your club has a deceased member please make sure that there is someone there for the service to represent your club.

Please call Ben if you have any questions, (253) 282-2230 (cell) or (360) 459-0872 (residence).

AHCC Conv 2019
Pre-Convention Huaka'i

Kaho‘olawe, KIRK Base camp — Michael Nāho‘opi‘i

Friday, November 8 - 11, 2019

Kaho‘olawe Island Reserve Commission - As modern times rolled in, Kaho‘olawe underwent a harsh evolution. It would be used briefly as a penal colony, for sheep and cattle ranching, and eventually transferred to the U.S. Navy for use as a bombing range. Litigation forced an end to the bombing in 1990 and the island was placed under the administration of the Kaho‘olawe Island Reserve Commission (KIRC). Following a 10-year period of ordnance removal, control of access to Kaho‘olawe was transferred to the State of Hawai‘i in 2003. Today, the KIRC is responsible for the restoration and sustainable management of the island until it can be transferred to a Native Hawaiian entity to manage.

http://kahoolawe.hawaii.gov/volunteer.shtml

Cost: $250.00
Max of 20 people

| Work intensive! Malama ‘āina focus. Must be able bodied and 16+ years of age. Three (3) days overnight accommodations, Includes meals. Please advise of allergies and dietary restrictions ahead of time. | Boat transportation from Maui to Kaho‘olawe – meet at Kihei Boat Harbor 6am, return 11am to Maui. Transportation from Kihei to Hyatt included. |

Kalaupapa, Moloka‘i — Ka‘ohulani McGuire

November 8-10, 2019

When Hansen’s disease (leprosy) was introduced to the Hawaiian Islands, King Kamehameha V banished all afflicted to the isolated Kalaupapa peninsula on the north shore of Moloka‘i. This huaka‘i is opened to 18 adult members above the age of 18. Once your spot is confirmed, you will be given instructions on how to secure your travel arrangements.

Since 1866, more than 8000 people, mostly Hawaiians, have died at Kalaupapa. Once a prison, Kalaupapa is now refuge for the few remaining residents who are now cured, but were forced to live their lives in isolation. Managed by the U.S. National Park Service. https://www.nps.gov/kala/planyourvisit/index.htm

Cost: $300.00
Max of 16 people

| Work intensive! Malama ‘āina focus. Must be able bodied and 16+ years of age. Three (3) days overnight accommodations. Includes meals. Please advise of allergies ahead of time. | Air transportation from Maui to Kalaupapa departs at 8am, Kahului Airport, and returns 12 pm, Sunday, to Kahului Airport at 4pm. Transportation from Kahului Airport to Hyatt. |
Honokōwai Valley, Lahaina — Pua & ‘Ekolu Lindsey
Saturday, November 9, 2019 • 8:30 am to 2 pm
Malama ‘āina with 2018 Kukui Lama Ku recipient Pua Lindsey. Maui Cultural Lands, Inc, (MCL) is a Maui-based grassroots land trust organization whose mission is to stabilize, protect, and restore Hawaiian cultural resources. Maui-cultural-lands.org

<table>
<thead>
<tr>
<th>Cost: $40.00</th>
<th>Max of 24 people</th>
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<tbody>
<tr>
<td>Work intensive! Malama ‘āina focus. Includes lunch. Open to all ages. Must be able-bodied. Please advise of allergies ahead of time. Pack sunscreen, swim clothes, towel</td>
<td>Transportation will depart from the rear entrance lobby of the Hyatt Regency Maui Resort and Spa at 8:30am; return 2pm</td>
</tr>
</tbody>
</table>

A Taste of Upcountry Maui, Kula — Pomai Weigert
Sunday, November 10, 2019 • 9:15 am to 4 pm
Maui Upcountry Tour takes you off the beaten path to explore the past, present, and future of farming and agriculture on Maui. Learn the history pineapple plantations, sugar cane fields, a lavender farm, and much more on this full day tour!

<table>
<thead>
<tr>
<th>Cost: $100.00</th>
<th>Max of ___ people</th>
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<tr>
<td>Includes guide, transportation and lunch.</td>
<td>Transportation will depart from the rear entrance lobby of the Hyatt Regency Maui Resort and Spa at 9:15am; return 4pm.</td>
</tr>
</tbody>
</table>

Kanikapila at Hale Makua
Monday, November 11, 2019 • 9 am to 1:30 pm
Join Kumu Hula Holo‘oumoku Ralar and Na Pua O Kapiolani Hula Studio in celebrating Veterans Day, entertaining the kupuna of Hale Makua, a caregiving facility on Maui.

<table>
<thead>
<tr>
<th>Cost: $20.00</th>
<th>Max of ___ people</th>
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<tbody>
<tr>
<td>Includes transportation and lunch.</td>
<td>Transportation will depart from the rear entrance lobby of the Hyatt Regency Maui Resort and Spa at 9am and will return at 1:30pm</td>
</tr>
</tbody>
</table>

Lahaina Town Walking Tour, Lahaina — Maile Keawe Braun
Tuesday, November 12, 2019 • 8:30 am to 11 am
Walk in the footsteps of our ali‘i and learn about the glory of Lahaina through a guided stroll through the former capital.

<table>
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<tr>
<th>Cost: $40.00</th>
<th>Max of ___ people</th>
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<td>Includes lunch. If not able bodied, can provide scooter at an additional cost.</td>
<td>Transportation will depart from the rear entrance lobby of the Hyatt Regency Maui Resort and Spa at 8:30 am and will return at 11am</td>
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Explore Princess Pauahi’s legacy ‘āina. See how the Kamehameha Schools seeks to maximize the yield of the ‘āina from its solar farm to cacao farming. Usually closed to the public, Kamehameha will lead an up-close and intimate visit to Princess Pauahi’s ‘āina in Ku‘ia, Lahainaluna. Keith Chang is a 1989 graduate of the Kamehameha Schools and currently serves as a Land Asset Manager for Kamehameha and Dana Sato is a Maui-born Asset Management Director for the Kamehameha Schools; both of whom carry the responsibility to help steward Princess Pauahi’s ‘āina and magnify the opportunities for the legacy lands. This Huaka‘i will be limited to 20 guests.

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<th>Cost: Est. $25.00</th>
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<td>[Additional details forthcoming.]</td>
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To: Pelekikena Hailama Farden & 
AHCC Board of Directors

From: Jacob Aki, Chair

Subject: 3rd Quarter Committee Report

The committee is requesting that all Council Presidents submit their nominee for the Kukui Lama Kū Kūpuna Recognition to the chair before September 15, 2019.

When submitting the name of your nominee, please include the following:

- Name of nominee
- A high-resolution picture of the nominee
- Name of Club(s)
- Biography
- Description of why he/she was nominated
- List of any other achievements, awards and etc.

Please email the aforementioned information to jacobbryan.aki@gmail.com.

The chair will be following up with Council Presidents individually via email.
ASSOCIATION OF HAWAIIAN CIVIC CLUBS PER CAPITA FORM 2019

$5.00 PER MEMBER PAYABLE TO AHCC MUST BE POSTMARKED BEFORE SEPTEMBER 15, 2019
PER CAPITA PAID AFTER SEPTEMBER 15, 2019 WILL NOT INCREASE DELEGATE/ALTERNATE COUNT

Print club members alphabetically and submit a copy of club's roster with form and payment

MAIL Form (s) & Payment To: Leilani Williams-Solomon, AHCC Treasurer
7021 Kalaniana'ole Highway
Honolulu, Hawai'i 96825

Phone / Email: (808) 265-6349 / Leilani.Williams@boh.com

Club: _____________________________
Auth. Rep: _____________________________
Contact Info: _____________________________

Signature of President or Authorized Representative: _____________________________

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Page 3 of ______
DATE: April 20, 2019

TO: Presidents, Hawaiian Civic Clubs
    Association of Hawaiian Civic Clubs (AHCC)

FROM: Evalani Hirano, AHCC Credentials & Registration Chair

SUBJECT: Registration Fee Information for 60th Annual Convention
          November 10 - November 17, 2019, Hyatt Regency Maui Resort and Spa, Lahaina Maui

Registration Fee - $50.00 for each person attending convention due and payable to AHCC
30 days prior to the start of convention, Postmarked on or before October 15, 2019.
Registration Fee paid after the deadline will incur a $25.00 late fee per attendee.

Print club delegates, alternates, members & guests.
Identify wheel chair and/or scooter attendees with an "X" in column marked "W/S".

Delegate/Alternate Eligibility
Each club is entitled to one delegate and one alternate for each ten (10) members, or major fraction
thereof (5 or more), in good standing as shown by Per Capita dues paid to AHCC.

Delegate At Large Eligibility
Members of the AHCC Board Of Directors and AHCC Past Presidents in good standing as
shown by Per Capita dues paid to AHCC, are entitled to sit and represent their respective club
as a Delegate At Large on the convention floor.

Opt Out/ No Paper
If any of your members want to opt out of receiving paper reports please mark the last column
of the registration form. A link to the "cloud" will be provided to them. Please be prepared to use
your own data plans for wifi access.

Convention Packets
Convention packets may be picked up by an individual, club president, or designated
representative at the convention registration desk.

Questions: (808) 987-8676 / ehirano@hawaii.rr.com

Mail form and payment to:
    Evalani Hirano, Registration & Credentials Chair
    1638 Oneawa Place
    Hilo, HI 96720

REMEMBER TO SIGN FORM - DEADLINE IS
October 15, 2019
ASSOCIATION OF HAWAIIAN CIVIC CLUBS  REGISTRATION FORM 2019

$50.00 PER ATTENDEE PAYABLE TO AHCC POSTMARKED ON OR BEFORE OCTOBER 15, 2019

Registration Fee paid after the deadline will incur a $25.00 late fee per attendee

Identify registration type: (AL) At Large | (D) Delegate | (A) Alternate | (M) Member | (G) Guest

Identify Wheel Chair and/or Scooter attendees with an "X" in column marked "WS"

Mail Form(s) & Payment To: Evalani Hirano, Registration & Credentials Chair
1638 Oneawa Place
Hilo, HI 96720
Phone / Email: (808) 987-8676 / ehirano@hawaii.rr.com

Club: President: Contact#

Signature of President Authorized Representative

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AHCC RESOLUTIONS GUIDELINES

A resolution is generally a statement on an issue that includes suggestions or instructions for action to be taken by a specific target audience. Resolutions are the result of research, writing, discussion, negotiation, and debate. The topics of concern to the Association of Hawaiian Civic Clubs (AHCC) and the Native Hawaiian community are diverse, and the resolutions to be introduced and deliberated at the annual convention will address a broad range of critical issues. While the content of the resolutions will vary, the format of resolutions is always the same. Resolutions must be clear, concise, and relevant to the topic, and in the format shown in the template. As you prepare draft resolutions, you may request guidance or assistance from the Resolutions Committee by e-mailing ahcc.resolutions@gmail.com.

Submittal deadline. All draft resolutions must be submitted sixty (60) days prior to the opening plenary session of the annual convention. Draft resolutions will only be accepted by e-mail. For 2019, draft resolutions must be e-mailed to ahcc.resolutions@gmail.com by 11:59 PM HST on SEPTEMBER 15.

NEW! Electronic format of final resolutions. Starting this year, the default format for final resolutions will be an electronic PDF file to be transmitted by e-mail. You must request certified hard copies when you submit your draft resolution if you prefer them over the electronic copies. (see below “Limit on transmittals; extra fees” for more information)

NEW! Submit transmittal addresses electronically. Please provide the transmittal addresses for each draft resolution at this Google Form: https://forms.gle/qpJCZH3x8yQLWvnSA (see below “Transmittal address list” for more information)

Draft resolutions. Upon receipt of all draft resolutions, the Resolutions Committee will review each for conformance to these guidelines. The Resolutions Committee may make non-substantive corrections to improve format, grammar, spelling, punctuation, or other edits to conform the draft resolutions to these guidelines. No edits will be made to change the intent of
any resolution. A complete set of all draft resolutions received on time will be circulated to councils and clubs no later than 30 days prior to the opening plenary of the convention.

**Resolution sponsors.** Draft resolutions for consideration at an annual convention may be submitted by the Executive Committee of the Association, the Association Board of Directors, any Association standing, convention, ad hoc or other committee, any District Council, or any chartered Hawaiian Civic Club. There is no limit on the number of resolutions that may be submitted by each organization.

**Format.** Draft resolutions must be typed in Times New Roman, 12 pitch font and must not exceed three (3) letter-sized (8.5” x 11”) pages in a Microsoft Word Document. Only “.doc” or “.docx” file formats will be accepted. The margins on each page will be one inch (1”) on all sides. Please use the provided template online.

**Resolution titles.** Resolution titles must accurately and succinctly convey the intent of the resolution, or the action to be urged by the resolution. Titles must begin with a verb in its participle form such as “Urging” or “Supporting” or “Recommending.” Here are a few samples of resolution titles:

- “Affirming the Native Hawaiian Education Vision and Goals of the Native Hawaiian Education Summit”
- “Urging the Governor of the State of Hawaii to Convene the Public Land Trust Revenues Negotiating Committee”
- “Urging Strong Support for the Preservation, Stabilization, Rehabilitation, Restoration, and Active Use of the Waikiki Natatorium War Memorial”

With regard to formatting, resolution titles are typed in all CAPS in bold face font and centered at the top of the page.

**General content guidelines.** Resolutions that are adopted ultimately become statements of position or policy for the AHCC and should be factual, well-researched, and well-written. As such, resolutions should urge reasonable and realistic actions by the target audience. Past resolutions are available online for reference.

**“Whereas” clauses.** The operative clauses, often called “Whereas clauses” contain the real content and action of a resolution. Each clause has only one idea and includes details that support the action or intent or argument made by the resolution. These clauses can be organized chronologically if the reciting of historical events is important to the resolution. The clauses can also be organized by different themes, or in order starting from broad concepts to very specific details. Data and statistics are often included in these clauses. It is critically important that the content of these clauses are true and factual. With regard to formatting, each “Whereas clause” begins with the word WHEREAS typed in all CAPS, is followed by the remainder of the clause, and the clause ends with semicolon and the word “and”. The last WHEREAS clause will end with a period. Here is a sample “Whereas clause”: 
• “WHEREAS, the water quality and control of the vegetation of Kawainui marsh is critical to maintaining the water bird habitat and the delicate ecological balance; and”

Closing a resolution. The section immediately following the last “Whereas clause” shall read exactly as follows:

• NOW, THEREFORE, BE IT RESOLVED, by the Association of Hawaiian Civic Clubs at its 60th Annual Convention in Lahaina, Maui, in the malama of Welehu and the rising of Lāʻau Pau, this 16th day of November 2019, [INSERT THE TITLE (VERBATIM)];

The next clause or several clauses in the resolution will begin with the words “BE IT FURTHER RESOLVED” and each clause will outline or direct specific actions to be taken and by whom. The last of these clauses will include a list of the recipients to whom the resolution should be sent upon its adoption.

At the end of each draft resolution, be sure to include the resolution sponsor and a recommendation of the committee to which the resolution should be referred at the convention. The recommendations on referrals will be considered, but a referral is ultimately the decision of the Pelekikena.

Transmittal address list. Each resolution must be submitted with a transmittal address for each recipient listed in the last BE IT FURTHER RESOLVED clause of the resolution. The resolution sponsor is responsible for providing accurate and complete transmittal addresses, and certified copies of resolutions will only be mailed to the recipients listed. If no transmittal address is submitted, the resolution sponsor will be responsible for transmitting the final certified copies of the resolutions.

Limit on transmittals; extra fees. Up to six (6) certified copies of each resolution will be transmitted to listed recipients at no charge. A fee of $5.00 per certified copy in excess of six (6) will be charged to resolution sponsor cover additional postage and materials costs, and the fees for additional copies must be paid to the AHCC prior to the close of convention. The maximum number of transmittals per resolution is ten (10).

Automatic transmittal of resolutions. An electronic copy of all the resolutions adopted at convention is sent to the following offices: Governor of Hawaii, State Senate President, State Speaker of the House, State Senate Committee on Hawaiian Affairs, State House Committee on Hawaiian Affairs, Office of Hawaiian Affairs Chair of the Board of Trustees, and all County Mayors. Certified hard copies of resolutions will not be sent to these offices unless you specifically request otherwise of the Resolutions Committee.

Resolutions that honor and commend. All resolutions that are considered honorary, are written to remember a deceased community member, or otherwise commend a person, organization, or action, will be automatically be taken up and voted on by the House of
Delegates during the opening plenary session (AHCC board of directors decision, May 17, 2014). These resolutions will not be referred to a committee.

Na ʻōlelo hoʻoholo ma ka ʻōlelo Hawaiʻi. Resolutions written in Hawaiian are accepted and welcome, but must be submitted with a corresponding English version. The resolution formatting guidelines apply to all resolutions, regardless of language.

Late resolutions. If an issue surfaces after the resolution deadline but before the opening of the convention, a late resolution may be submitted for consideration. Late resolutions must conform to these guidelines and must be e-mailed to the Pelekikena and the Resolutions Committee at ahcc.resolutions@gmail.com no later than forty-eight (48) hours prior to the opening plenary session of the convention. The resolution sponsor must also turn into the Steno Pool at the convention site sufficient hard copies of the late resolution for each registered delegate and alternate. The number of required copies will be announced during the immediately following the convention registration deadline. Resolution sponsors must justify the lateness of the resolution to the House of Delegates and the late resolutions must be approved by a two-thirds super majority of the House of Delegates. If accepted, the late resolution will be numbered and then assigned to a committee.
August 9, 2019

To: Hailama Farden, Association President

From: Willette K. Akima-Akau, Sergeant-At-Arms

Welina mai kākou,

Wow, time is flying by and we are just months away from our 2019 convention that will be held on Maui. Here are some reminders from your Sergeant-at-Arms team.

- Resolutions or materials in club mail box are for delegates only
- Delegates with delegate tags sit upfront at tables. Alternates sit in section for alternates which is behind the delegate section
- Alternates replacing a delegate must make changes at the convention registration desk before sitting at delegate table
- Each club designates one person to collect resolutions from their club mail box. This person must see the Sergeant-At-Arms for a sticker that is placed on the bottom corner of their name tag. NO sticker, NO picking up from club mail box
- After convention please send a club representative to pick up your club banner
- You are encouraged after every plenary session to take your bags, jackets and conference materials with you. Do not leave anything on or under the table. Association is not responsible for things left in plenary room and thrown away by hotel staff when room is being set up for next function
- Please be sure that delegate/s using wheel chairs, scooters or needing special accommodations in plenary room state on registration form or immediately brings to the attention of the Sergeant-At-Arms. We will do our best to accommodate you
- Amount of late resolutions copies should be 300 or based on amount of delegates attending convention
- All materials to be distributed in club mail boxes for delegates MUST be approved by President Hailama Farden
- Cell phones MUST be on mute in plenary and all cell phone conversations MUST take place outside of plenary

Mahalo and see you in November!!!

Me ke aloha nui,

Willette K. Akima-Akau
Sergeant-At-Arms
Steno Report
Chair: Terry Kimokeo

CONVENTION 2019

Supplies

Copy machines 2 ordered by Aunty Lorna.
Paper ordered by Aunty Lorna
Supplies from last year Dre will bring to convention

Kuleana

This is my first time being a chair and I am not sure what my kuleana is at this moment but I will meet with Dre at the KMC Retreat to find out.
Aloha mai kakou. In conjunction with the Chair of the IT Committee and AHCC Treasurer, we have had the opportunity to communicate with staff representing the Whova app and what it was capable of doing to assist with various aspects of Convention kuleana. With questions posed during our teleconference call on May 21st, Whova staff had to see whether they were able to accommodate our needs specific to per capita. In mid July, the Task Force was informed that per capita accommodations could not be made through the app. Without that issue resolved, utilizing the Whova app for online registration would not be effective.

The April quarterly report asked for the Board’s guidance on two Discussion Items. To date, the Task Force has not received a response. Therefore, we respectfully submit the following as ACTION ITEMS for the Board’s consideration.

**ACTION ITEMS:**

**Item #1: Receipt of Online Payment**

**Motion:** The Task Force moves that the Board of Directors identify the preferred method of online payment for Convention registration.

**Discussion:** In order for the Task Force to complete its kuleana, a decision needs to be made by the Board of Directors in regards to how AHCC will receive payments for online registration, for example using PayPal or setting up acceptance of credit card payment directly with AHCC bank. Until this is determined, online payment for Convention registration or other events cannot be received.

**Item #2: Implementation of Online Registration**

**Motion:** The Task Force moves that the implementation of an online registration format be deferred until 2020.

**Discussion:** As an online process for per capita is not in place to allow for registration verification, there are other aspects of Convention kuleana that must be taken care of first. Time is drawing closer to established deadlines and the Task Force recommends allowing time to do this work properly.

Mahalo for the opportunity to serve.
Tee Furtado and Umi Jensen, Co-Chairs
TO: Pelekikena Hailama Farden & AHCC Board of Directors
Thru: Lorna Akima Luna Hojomalu, Conventions
From: Kuʻumeaaloa Gomes, Luna Hojomalu, Workshops Cte

2nd Quarter Committee Report
August 9, 2019

The informational and cultural workshops are in the process of being finalized, with these being scheduled on Wednesday, November 13, 2019, with the first workshops beginning at 9:00 a.m. for 1 hour to 1/1/2 hours. Other workshops are scheduled for the afternoon beginning at 1 p.m. with the last workshops ending at 4:30 p.m.

The workshops vary in topic areas including the popular Hawaiian Calendar, Hawaiian Mele, and Lauhala weaving, to informational workshops such as Cultural Birthright, ‘Department of Transportation, Hawaii Tourism Agency, and more on-sight learning experiences with ‘Olelo Hawai‘i, and technology development for kupuna.

All workshops should be ready for posting to the AHCC website by late August.

Mahalo.